

STEPS TO ENROLLMENT FIRST TIME TO COLLEGE STUDENTS

STEPS TO ENROLLMENT

Use the link below or QR Code to access our Local High School page for tools, resources and direct links.



Local High School Page



APPLY TO SBCC

- All new to college students must submit an application to the college, even if you have been taking classes as a Dual Enrollment student.
- There are some programs at SBCC that require a supplemental application.



APPLY FOR FINANCIAL AID

- SBCC offers financial aid like scholarships, loans and the SBCC Promise.
- FAFSA, Dream Act, California College Promise Grant (CCPG)

CREATE YOUR SBCC PIPELINE ACCOUNT

- PIPELINE IS YOUR STUDENT PORTAL
- Pipeline will give you access to register for classes, check your email and schedule academic counseling appointments.



PLACEMENT

- CHECK YOUR MATH AND ENGLISH PLACEMENTS IN PIPELINE
- SBCC uses previous grades and coursework to place you into English and Math classes.

ORIENTATION

- LEARN ABOUT YOUR NEW SCHOOL!
- Explore SBCC's campus and learn how to register for classes. Important: in order to register for classes, you must upload your proof of COVID-19 vaccination or exemption.



CLASS PLANNING

- MEET WITH AN ACADEMIC COUNSELOR
- SBCC Academic Counselors will assist you in understanding your placement results and plan your first semester course schedule

REGISTRATION

- SIGN UP FOR CLASSES!
- Choose from SBCC's wide variety of courses.
- Priority Registration for Local High School Students (Promise eligible students)
- Local High School Students College is covered! (Promise eligible students)



SBCC PROMISE OPT-IN

- Offers any recent local high school graduate the opportunity to attend Santa Barbara City College by covering all required fees, books, and supplies for up to two years



DUAL ENROLLMENT

FERPA GUIDELINES

Due to FERPA parents/guardians of community college students do not have a right to access their children's student records, regardless of whether the student is under the age of 18. In accordance with this regulation, students' college records will be released to parents/guardians only with the written consent of the student.



Steps to Enrollment for High School Students at Santa Barbara Unified and Carpinteria



- 1 Apply and Verify Admission Application is Active
- 2 Create Your Student Pipeline Account and Stay Connected
- 3 Submit and Verify Parent Consent Form



Registering for Classes at your High School

SBCC completes the Registration on your behalf; ONLY if you have completed Steps to Enrollment above.

- 4 Check Account Holds



- 5 Confirm Registration



Notify your instructor, if you are not able to confirm your registration on your Pipeline Account.

Registering for Classes on the SBCC campus or Online



- 4 Submit Course Approval for Term & Course Requested. Must be signed by H.S. counselor and approved by SBCC.
- 5 Check for Prerequisites: Advanced Courses may require Math and English Placement. Check with your high school counselor for additional information
- 6 Register for Classes via Pipeline: Course Approvals and Prerequisites must be cleared prior to registration
- 7 Mandatory Student Fees covered by SB Unified.
 - Includes: Health Fee & Transportation
 - Book Grant is available to assist students.Visit <https://www.sbcc.edu/dualenrollment>



APPLICATION WEBINAR

This webinar is for students that need help completing the CCCApply application to the college. The student will be guided step-by-step on how to complete the application for dual enrollment. The webinar link can be found on our dual enrollment website under "Resources".

PREREQUISITE CLEARANCE APPOINTMENTS

The prerequisite office is now taking appointments. Click on their link located on our dual enrollment website under "Resources." Student and parents will be able to talk to a prerequisite representative and ask questions on how to complete the prerequisite process and how to submit forms for review.

- Students are not permitted to enroll in courses that require prerequisite or corequisites until their request is approved.
- Students must also have all necessary Dual Enrollment Forms completed in order to enroll.
- An approved prerequisite clearance request does not guarantee space in any course.
- An add code from an instructor does not override a prerequisite clearance request.

BOOK GRANT

Dual Enrollment Students are eligible for a \$200 book grant for each academic term. (Fall, Spring, Summer)

The Dual Enrollment office will notify students of award and instructions for ordering books via the students Pipeline Email. Students should check their Pipeline email daily for any important SBCC notifications.

As an SBCC student taking courses online and at the Cliff campus, You can use campus resources such as the library, tutoring center, writing center, and Disabled Services & Program for Students.

RESTRICTIVE COURSES

Students may enroll in most college level courses, provided they meet the necessary prerequisites. The following classes may not be taken by high school students: English 60-100, Math 1-104, DSPS courses, ESL 29-100, Health 101 is open to students 17 years of age or older. Additional course restrictions maybe included at the discretion of the college.

OUTSTANDING BALANCE

- Students will not be able to register for their classes if they have an outstanding bill.
- Students can check to see if they have an outstanding balance by logging into their pipeline account, click the student tab and click on "My Class Schedule & Bill".
- Students can also pay their bill online with credit/debit card. Please visit their website for additional instructions at sbcc.edu/fiscalservices/cashier/paymybill.php



Chantille Marquez
Student Success Coordinator/
Dual Enrollment

<https://sbcc.edu/dualenrollment/>

Quick Directory for Student Services

This guide will provide you with department lead contacts for Departments in Student Services.

For Internal Use Only (Please do not share with Students & Families)

DEPARTMENT

CONTACT

Academic Counseling

- Assist students in planning and achieving their academic and career goals.
- Develop individualized Student Educational Plans (SEP).
- Educate students on transfer & SBCC requirements.
- Conduct Class Planning sessions for new students



- SMHS - Sabrina, sbarajas4@sbcc.edu
- SBHS - Jennifer, hamiltonj@sbcc.edu
- DPHS - Christy, grant@sbcc.edu
- CHS - Maria, morales@sbcc.edu
- La Cuesta / Alta Vista - Sabrina, sbarajas4@sbcc.edu

Admissions & Records

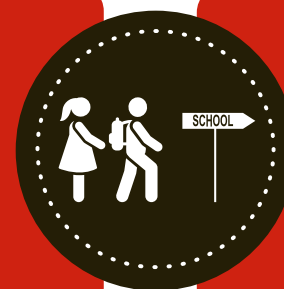
- Assist students with AB540 forms, Academic Renewal, Admissions Applications Corrections, Diploma Request, Pass / No Pass Petition, Student Data Change, CA Residency, Prerequisite forms



- Acting Director - Angelica, aacontreras1@pipeline.sbcc.edu
- High School Dual Enrollment - Blanca, dualenrollment@sbcc.edu

Dual Enrollment

- High school students can earn college AND high school credits at the same time when they take classes at SBCC, take SBCC classes at their high school, and take SBCC classes online.



- Student Success Coordinator - Chantille, cmmarquez6@pipeline.sbcc.edu
- Acting Director of A&R - Angelica, aacontreras1@pipeline.sbcc.edu

Enrollment Services

- Provides campus tours and pre-admissions advising to both local and out-of-area prospective students and their families.



- Student Success Coordinator - MaryLou, mhuerta13@pipeline.sbcc.edu
- Student Success Coordinator - Liz, eastein@pipeline.sbcc.edu
- Director - Vanessa, pelton@sbcc.edu

Disability Services & Programs for Students (DSPS)

- Is committed to creating an accessible learning community where individuals with disabilities have an equal opportunity to pursue their educational goals.



- Service Provider - Christian, climon@pipeline.sbcc.edu

Financial Aid

- Students may apply for a variety of financial aid assistance using the FAFSA or CA Dream Act and scholarships applications.



- Technician - Megan, mmortega1@pipeline.sbcc.edu
- Director - Maureen, mmgoldberg@pipeline.sbcc.edu

Extend Opportunity Program and Services (EOPS)

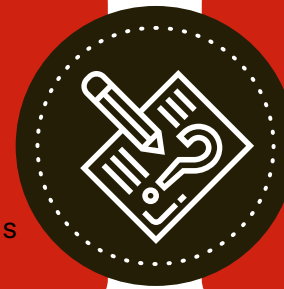
- Provides Academic Counseling Services, Tutoring, Free Printing, Book Grants, Gas Crds, Meal Vouchers, University Application Fee Waivers, Caps & Gowns for Graduation, Priority Registration



- Running Start Student Program Advisor - Alisha, acsanchez1@pipeline.sbcc.edu
- Guardian Scholars - Christina, cmlomeli@pipeline.sbcc.edu
- S.P.A.R.C & Single Parents - Chelsea, lancasterc@sbcc.edu
- Interim Director - Christina, lomelic@sbcc.edu

Placement & Assessment

- SBCC uses multiple measures, including high school grade point average, coursework, and specific grades for placement into Math & English courses that are not English as a Second Language courses.



- Student Success Coordinator - Sara, srvolle@pipeline.sbcc.edu
- Assessment Specialist - Argelia, aaguilera@pipeline.sbcc.edu
- Director - Vanessa, pelton@sbcc.edu

University Transfer Center

- The SBCC University Transfer Center provides a variety of services, resources, and programs designed to assist you every step of the way in your transfer process.
- Transfer Workshops, Appointments with four-year university admissions representatives, Transfer Resource Library



- Co-Coordinator - Angela, warren@sbcc.edu
- Co-Coordinator - Dr. JennyErika, jmbarcoquinonez@sbcc.edu