

CALIFORNIA COMMUNITY COLLEGES

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SANTA BARBARA CITY COLLEGE
RECEIVED

May 21, 1984

MAY 25 1984

INSTRUCTION
OFFICE

TO: Superintendents and Presidents
Chief Business Officers
Chief Instructional Officers
Admissions Officers and Registrars

FROM: Gerald C. Hayward, Chancellor *GCH*

SUBJECT: Instructional Materials Fees

During the past month-and-a-half there have been numerous inquiries regarding our interpretation of the law pertaining to instructional materials in the community colleges. Of particular concern is the interpretation of the legal opinion which accompanied my memorandum to you of March 16, 1984.

There are three important points you need to keep in mind when applying this agency's legal opinion regarding instructional materials. First, the opinion, by itself, is not legally binding. In order to have the force and effect of law, this agency will need to adopt regulations which implement the opinion. Given the complexity of the issue, we do not anticipate developing such regulations until at least the fall of 1984.

Second, we are in the process of further refining and clarifying the legal opinion itself. We anticipate release of an expanded version of the opinion by July or August. Again, this interpretation, by itself, will not be legally binding. It will, however, reflect our latest and most complete thinking on the legal issues associated with discontinuance of the instructional materials fee authorization.

Third and finally, you should consult your own district legal counsel if you have questions or concerns regarding our interpretation.

GCH/mh

English 1 CAI Lab

Start up Costs

Equipment:	25 microcomputers @ 850	21,250
	4 printers @ 525	2,100
	3 storage cabinets	1,500
	Furniture	2,500
Supplies:	General	2,500
	Software	3,000
		Sub total 32,850
Staffing:	3 TLU's released time Fall 84 semester for program development (from 1984-85 budget)	1,245

On-going Costs

Supplies:		2,000
Staffing:	3 TLU's Coordinator (based on hourly replacement)	1,245
	1 FTE LTA	18,000
	Tutors	6,700
		Sub total 27,945
		Total 61,770

Accounting CAI Lab

Start-up Costs

Equipment:	20 microcomputers @ 1,200	24,000
	6 printers @ 525	3,150
	Furniture	2,000
Supplies	Miscellaneous	2,900
	Software	3,000
		Sub total 33,050

On-going Costs

Staffing	1 FTE LTA	18,000
	Tutors	3,300
Supplies	Miscellaneous	1,000
		Sub total 22,300
		Total 55,350

(continued)

CAI Accounting/English Lab Issues

1.	Total funds available from Dental Assisting 1983-84	19,771
2.	Funds available from Instructional savings	11,500
3.	No funds budgeted to support on-going costs	
4.	Funds budgeted for Dental Assisting 1984-85 These funds are committed to CADD.	34,652

JR/jdm
Instruction Office
May 11, 1984